

**Title 21**  
**STATE PROCUREMENT REGULATIONS**  
**Subtitle 11 SOCIOECONOMIC POLICIES**  
**21.11.01 Small Business Procurements**

Authority: State Finance and Procurement Article, §§12-101 and 14-504, Annotated Code of Maryland

**Notice of Final Action**  
[14-272-F]

On October 29, 2014, the Board of Public Works adopted amendments to Regulation **.06** under **COMAR 21.11.01 Small Business Procurements**. This action, which was proposed for adoption in 41:18 Md. R. 1037 (September 5, 2014), has been adopted as proposed.

**Effective Date: November 24, 2014.**

*Notice of Proposed Action [14-272-P]*

The Board of Public Works proposes to amend Regulation .06 under COMAR 21.11.01 Small Business Procurements. This action was considered at the Board of Public Works meeting held on July 2, 2014.

**Statement of Purpose** - The purpose of this action is to require agencies to designate an employee to be the liaison officer in the administration of their small business reserve programs.

**Comparison to Federal Standards** - There is no corresponding federal standard to this proposed action.

**Estimate of Economic Impact** - The proposed action has no economic impact.

**Economic Impact on Small Businesses** - The proposed action has minimal or no economic impact on small businesses.

**Impact on Individuals with Disabilities** - The proposed action has no impact on individuals with disabilities.

**Opportunity for Public Comment** - Comments may be sent to Mary Jo Childs, Procurement Advisor, Board of Public Works, 80 Calvert Street, Annapolis, MD 21401, or call 410-260-7335, or email to maryjo.childs@maryland.gov, or fax to 410-974-5240. Comments will be accepted through October 6, 2014. A public hearing has not been scheduled.

*.06 Small Business Reserve Program*

A. - H. (text unchanged)

I. SBR Liaison Officer. The head of each designated procurement unit shall designate an employee to be the SBR liaison officer in the administration of that unit's small business reserve program. The SBR liaison officer shall be a high-level employee reporting directly to the agency head or head of the designated procurement unit. The SBR liaison officer shall be responsible for coordinating the procurement unit's outreach efforts to the small business community, reviewing the unit's contracting procedures to ensure compliance with small business reserve requirements, assisting in the resolution of small business reserve contracting issues, and submitting required small business reserve program reports or information.