



## Annual Minority Business Enterprise (MBE) Procurement Report

### Summary Statement

|                              |  |
|------------------------------|--|
| Reporting Department/Agency: |  |
| Fiscal Year:                 |  |

| Category                                                                                    | Amount |
|---------------------------------------------------------------------------------------------|--------|
| 1. Total dollars awarded to MBEs (Total from Form 1 Spreadsheet)                            |        |
| 2. Total dollars paid to MBEs (Total from Form 3 Database, sum of 2a and 2b below)          |        |
| a. Total Actual Subcontractor Payments by MBE Classification                                |        |
| b. Total Prime Contractor Actual Payments by Classification (excluding non-minority primes) |        |
| 3. Total dollars awarded (Total from Form 1 Spreadsheet)                                    |        |
| 4. MBE awards as a percentage of contracts awards (from Form 1 Spreadsheet)                 |        |
| Secretary/Agency Head Name:                                                                 |        |

**This summary is not complete until the three respective signatures on page 2 have been obtained.**

This is a Fill-In Form. Use your Tab Key to move to each input field and enter the information as required.

# Annual Minority Business Enterprise (MBE) Procurement Report

## Summary Statement Page 2

Reporting Department Agency:

Fiscal Year:

### Agency Representative who Prepared Report:

I hereby attest that I reviewed the FY MBE Reports and any attachments and the information therein is true and correct to the best of my knowledge, information and belief.

PRINT NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

SIGNATURE AND DATE: \_\_\_\_\_

### Reviewed and Approved by Agency Chief Financial Officer:

I hereby attest that the vendor payment information included in the current FY MBE Reports is true and correct to the best of my knowledge, information and belief.

PRINT NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

SIGNATURE AND DATE: \_\_\_\_\_

### Reviewed and Approved by Agency Head or Designee:

I hereby attest that I reviewed the FY MBE Reports and any attachments and the information therein is true and correct to the best of my knowledge, information and belief.

PRINT NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

SIGNATURE AND DATE: \_\_\_\_\_